

## **AGENDA**

### **BOARD OF MAYOR AND ALDERMEN**

**January 16, 2007**

**7:30 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.

### **CONSENT AGENDA**

3. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

### **Informational – to be Received and Filed**

- A. Report of the AmeriCorps VISTA Program submitted by Dennis Hebert.
- B. Manchester Health Department monthly report summary, January 2007.
- C. Minutes of a meeting of the Mayor's Utility Coordinating Committee held on December 20, 2006.
- D. Minutes of a meeting of the MTA Commission held on November 28, 2006 and the Financial and Ridership Reports for the month of November 2006.
- E. Communication from Robert MacKenzie, Interim Economic Development Director, providing additional information regarding the Northwest Business Park.
- F. Communication from Robert MacKenzie, Director of Planning, advising of a lead paint grant award in the amount of \$1.8 million.

- G.** Communication from Robert MacKenzie, Director of Planning, advising of a neighborhood strategy meeting scheduled for January 17<sup>th</sup> at 6:30 PM at the Credit Union Museum regarding revitalization efforts in the Kelley Street area and the larger Rimmon Heights neighborhood.

## **REFERRAL TO COMMITTEES**

### **COMMITTEE ON FINANCE**

- H.** Resolution:

“Authorizing the Finance Officer to effect a transfer of Fifty Six Thousand Eight Hundred Dollars (\$56,800) from Contingency to Police.”

## **REPORTS OF COMMITTEES**

### **COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS**

- I.** Recommending that the Board accept the recommendation by City staff to amend Section 38.06(A) of the Code of Ordinances as follows:

Code Section	First Offense	Second Offense	Third Offense
91.64	\$200.00	\$300.00	\$500.00
91.65	\$200.00	\$300.00	\$500.00
91.66	\$200.00	\$300.00	\$500.00
91.67	\$200.00	\$300.00	\$500.00
91.69	\$200.00	\$300.00	\$500.00
91.71	\$200.00	\$300.00	\$500.00
91.73	\$200.00	\$300.00	\$500.00
91.74	\$200.00	\$300.00	\$500.00
91.75	\$200.00	\$300.00	\$500.00
150.023	\$200.00	\$300.00	\$500.00

150.060	\$200.00	\$300.00	\$500.00
150.061	\$200.00	\$300.00	\$500.00
150.062	\$200.00	\$300.00	\$500.00
150.063	\$200.00	\$300.00	\$500.00
150.064	\$200.00	\$300.00	\$500.00

If any penalty set forth in 38.06(A) is not paid within 7 days of the date the citation was issued the penalty shall be twice the amount set forth in 38.06(A) up to a maximum of \$1,000.

The Committee further recommends that it be referred to the Committee on Bills on Second Reading for technical review.

*(Unanimous vote.)*

- J.** Recommending that the Board approve the city-wide purchasing proposal as recommended by the Director of Public Works which includes assigning two existing staff to the purchasing operation; a procurement process for common supplies for departments that still allows for direct department purchases; expanding the procurement process of the Public Works Department to allow other departments to participate; requesting the purchasing operation to work with the Committee on Administration/ Information Systems to develop standardized procurement policies and procedures; and maintenance of a city-wide bid summary. The Committee further recommends that any charges or expenditures related to the purchasing operation stay within the \$200,000 appropriated in the 2007 budget and referred the matter of future appropriations to the 2008 budget process for review.

*(Unanimous vote.)*

- K.** Recommending that a request by the Parks, Recreation and Cemetery Department to have the Fair License fee waived for the annual fireworks display at Arms Park on Tuesday, July 3, 2007 be approved.

*(Unanimous vote.)*

## **COMMITTEE ON JOINT SCHOOL BUILDINGS**

- L.** Advising that it has accepted the monthly report for December 2006/ January 2007 as submitted by DMJM, and is forwarding same to the Board for informational purposes.

*(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)*

- M.** Advising that they have approved Change Order #26, outlined herein, and is forwarding same to the Board for informational purposes.

*(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)*

- N.** Advising that they have authorized the expenditure of approximately \$10,800 for the bathroom in the tech room area of Bakersville School.

*(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)*

- O.** Advising that they have approved a request of the Building & Sites Committee to close in the press box at the Chabot/McDonough Field for MCTV.

*(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)*

- P.** Advising that they have approved a request of the Building & Sites Committee that the following estimates of various school projects be paid for out of the School Facilities Improvement Project contingency fund:

- a) Beech Street School lighting project (\$860.00 & \$825.00);
- b) Relocation of Southside Jr. High hallway lockers (\$4,900.00, \$7,900.00 and \$5,400.00);
- c) Demolition of CMV wall to provide new 6'x7' gymnasium door at Southside Jr. High; and
- d) painting and drywall project at Wilson Street School (\$1,500.00, \$1,800.00 and \$2,700.00)

subject to the review and approval of the City Solicitor and Chief Financial Officer that contingency funds from the Design-Building Project can be used.

*(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)*

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.**

4. Nominations to be presented by Mayor Guinta, if available.
5. Mayor Guinta advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
6. Mayor Guinta calls the meeting back to order.

#### **OTHER BUSINESS**

7. Report of the Committee on Finance, if available.  
**Ladies and Gentlemen, what is your pleasure?**
8. Legislative update to be presented by Mayor Guinta, if available.
9. Update requested by Alderman Roy:
  - a) status of vacancy savings
10. Communication from Kevin Dillon, Airport Director, requesting authorization to negotiate and execute the purchase of two parcels (Tax Map 854, Lot 1 and Tax Map 854, Lot 2) associated with the construction project to extend the safety areas of Runway 6-24.  
**If the Board so desires, a motion is in order to authorize the Airport Director to negotiate and execute the purchase of two parcels as requested, subject to the review and approval of the City Solicitor.**
11. Report to be presented by the Human Resources and Police Departments regarding police officer testing procedures.  
*(Note: report to be distributed to Board members at meeting.)*  
**Ladies and Gentlemen, what is your pleasure?**
12. Warrant to be committed to the Tax Collector for collection under the Hand and Seal of the Board of Mayor and Aldermen for the collection of sewer charges.  
*(Note: Clerk to present amount at meeting.)*  
**Ladies and Gentlemen, what is your pleasure?**

13. Communication from Georgie Reagan, Mayor's Assistant for the Arts, requesting authority to renegotiate the lease agreement between the City and the Manchester Artists Association for space located in the Rines Center.

**Ladies and Gentlemen, what is your pleasure?**

14. Communication from Norwin S. and Elizabeth N. Bean Foundation advising of the award of a \$7,000 grant to the Mayor's Youth Advisory Council to help lower the rate of high school dropouts.

**Ladies and Gentlemen, what is your pleasure?**

15. Supplemental Appropriating Resolution:  
(A motion is in order to read by title only.)

“Amending a ‘Resolution appropriating to the Manchester Airport Authority the sum of \$52,321,042 to \$57,321,042 from Special Airport Revenue Funds for Fiscal Year 2007’.”

**If the Board so desires, a motion is in order that the Supplemental Appropriating Resolution pass and be Enrolled.**

16. Resolution: (A motion is in order to read by title only.)

“Authorizing the Finance Officer to effect a transfer of Fifty Six Thousand Eight Hundred Dollars (\$56,800) from Contingency to Police.”

**If the Board so desires, a motion is in order that the Resolution pass and be Enrolled.**

## **TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

- 17.** Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.”

ought to pass.

*(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)  
(Tabled 09/05/2006)*

- 18.** Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery.”

ought to pass.

*(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)  
(Tabled 09/05/2006)*

- 19.** Communication from Randy Sherman, Interim Finance Officer, requesting that approximately \$50,000.00 be set aside in Contingency due to the severance payout to the former Finance Officer.

*(Tabled 11/28/06 pending filling of permanent Finance Officer position and review of other fund sources by Mayor.)*

- 20.** Draft Emergency Management Plan for the City of Manchester.

*(Tabled 01/02/2007 until February 6, 2007 – Plan previously distributed to members of the Board and recent communication from the Health Department enclosed.)*

**21. NEW BUSINESS**

- a) Communications
- b) Aldermen

**22. A motion is in order to recess the regular meeting to allow a strategy session with the Chief Negotiator.**

**24. Mayor Guinta calls the meeting back to order.**

**25. If there is no further business, a motion is in order to adjourn.**